

**CANADIAN PAYMENTS ASSOCIATION**  
**ASSOCIATION CANADIENNE DES PAIEMENTS**

**RULE G7**  
**VERIFICATION AND COLLECTION**  
**PROCEDURES**  
**FOR RECEIVER GENERAL WARRANTS**

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## **Rule G7 - Verifications and Collection Procedures for Receiver General Warrants**

### **Implementation and Revisions**

#### **Implemented**

February 1983

#### **Amendments Pre-November 2003**

September 23, 1992, September 29, 1994, December 1, 1997, February 4, 1999, March 22, 2001, May 28, 2001, and June 28, 2001

#### **Amendments Post-November 2003**



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## Rule G7 - Verifications and Collection Procedures for Receiver General Warrants

### Introduction

1. This Rule outlines procedures whereby the validity of Receiver General Warrants may be verified with the Cheque Redemption Control Directorate, Matane, Quebec of Public Works and Government Services Canada (hereinafter "the CRCD") and whereby warrants may be sent to the CRCD for collection.

### Definitions

2. In this Rule, "Receiver General Warrant" means an authorization for the payment of money drawn on or by the Government of Canada and payable by the Government of Canada. (Note: In this Rule, the term "Receiver General Warrant" encompasses both Receiver General Warrants and Human Resources Development Canada Benefit Warrants.)

### Verification Procedures

3. (a) A Receiver General Warrant may be verified with the CRCD by completing the form attached as Appendix I and forwarding it to the CRCD by facsimile transmission at the following number:

(418) 562-2407 (with encryption for security of data)  
(418) 562-7294 (without encryption)

Enquiries related to the verification procedures can be made at the following numbers:

1-866-552-8034  
(418) 566-7211 (Supervisor, Cheque Enquiry Unit)

- (b) The CRCD shall make a reasonable effort to verify that the warrant is still outstanding and that it shall be honoured for payment providing there is no fraud involved, e.g., alteration, forged endorsement, fraudulent item, etc. The CRCD's response shall normally be provided within one (1) business day of receipt of the request for verification at the CRCD.
- (c) In some cases, the CRCD may not be able to verify the warrant. The warrant may then be sent for collection as per section 4.

### Collection Procedures

4. (a) A Receiver General Warrant may be sent for collection to the CRCD at the following address:


Cheque Redemption Control Directorate  
P.O. Box 1000  
Matane, Quebec  
G4W 4N3

### Intermember Collection Form

- (b) The sending CPA member shall complete the form attached as Appendix I and forward it to the CRCD with the warrant. The CRCD shall return the warrant together with a copy of the form indicating acceptance or non-acceptance of the warrant. An accepted warrant shall be honoured for payment providing there is no fraud involved.



## Verification and Collection Procedures for Receiver General Warrants

	Public Works and Government Services Canada	Travaux publics et Services gouvernementaux Canada	<b>Collection Item</b> <b>Chèque en recouvrement</b>
<b>To be completed by the financial institution - À être rempli par l'institution financière</b>			
Financial Institution - Institution financière		Public Works and Government Services Canada	Travaux publics et Services gouvernementaux Canada
Address - Adresse		CRCD PO BOX 1000 MATANE QC G4W 4N3	DCRC CP 1000 MATANE QC G4W 4N3
Postal Code - Code postal		Telephone: 1 866 843-5558 Supervisor: (418) 566-7211 Facsimile: With Encryption Unit: (418) 562-2407 Without Encryption Unit: (418) 566-7294	Téléphone : 1 866 843 5558 Surveillant : (418) 566-7211 Télécopieur : Avec unité de cryptage : (418) 562-2407 Sans unité de cryptage : (418) 566-7294
Telephone - Téléphone :	- - [ ]		
Facsimile - Télécopieur :	- - [ ]		
<b>Item Specifications - Spécifications de l'effet</b>			
Your Reference - Votre référence :	Series - Série	Number - Numéro	Date
			Amount - Montant
<input type="checkbox"/> CDN <input type="checkbox"/> US <input type="checkbox"/> Other - Autre : <input type="checkbox"/> State-dated - Périmé <input type="checkbox"/> Mutilated - Mutilé <input type="checkbox"/> Payee Deceased - Bénéficiaire décédé      Date : _____ <input type="checkbox"/> Other - Autre : _____			
YYYY-MM-DD - AAAA-MM-JJ			
Please use the space below to photocopy the item. If this is not possible, the item specifications must be written in the area provided above. Veuillez utiliser l'espace ci-dessous pour photocopier l'effet. Si ce n'est pas possible, les spécifications de l'effet doivent être inscrites à la partie précédente.			

Signature	Date
<b>CRCD Reply - Réponse de la DCRC</b>	
<input type="checkbox"/> Cheque outstanding as per CRCD records and will be accepted according to article G7 of the CPA Rules, if you are satisfied with the endorsement. Chèque en circulation selon les dossiers de la DCRC et sera accepté selon l'article G7 des Règles de l'ACP, si vous êtes satisfaits de l'endorsement.	
<input type="checkbox"/> Even if the cheque is mutilated, it will be accepted for payment, at the amount of \$ _____, according to article G7 of the CPA Rules, if you are satisfied with the endorsement. Même si le chèque est mutilé, il sera accepté pour paiement, au montant de \$ _____, selon l'article G7 des Règles de l'ACP, si vous êtes satisfaits de l'endorsement.	
<input type="checkbox"/> In view of the reason specified in the previous section, the case is being submitted to the issuing department: En conséquence de la raison citée à la section précédente, le cas est soumis au bureau émetteur :	
Signature	Date

